

*Congregational Meeting Guide*  
*for*  
*Sunday, August 2, 12:00pm*

*(Topic of the Infant Room Rescheduled from Sunday, March 22, 2020)*



*Our Savior*

Lutheran Church & School

23290 Highway 7 • Excelsior, MN 55331

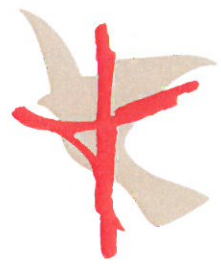
ph 952-474-5181 • fax 952-470-1985

[www.oslcs.org](http://www.oslcs.org)

**Agenda**  
**Congregational Meeting**  
**August 2, 2020**

\*\*Meeting rescheduled due to COVID-19 to include agenda items from the  
March 22 Special Meeting and May 17 Congregational Meeting\*\*

1. Opening Prayer/Devotion
2. Attendance
3. Financial Report (Mike Field)
  - a. Payroll Protection Plan (**congregational Vote**)
4. Board of Directors Report (Alyson Fauske)
5. Elders Report (Roger Martin)
  - a. Membership Changes (**congregational vote**)
6. Pastor
  - a. Long Term Planning Committee
  - b. Director of the Early Childhood Center
7. Unfinished Business
  - a. Infant Room (**congregational vote**)
8. New Business
  - a. SMP (Specific Ministry Pastor) Program (**congregational vote**)
  - b. Elections
    - i. Board of Directors
      1. Stepping Down
        - a. Mike Field
        - b. Shelly Christy
      2. Incoming Members (**congregational vote**)
        - a. TBD
    - ii. Elders
      1. Stepping Down
        - a. Randy Christy
        - b. Todd Heldt
      2. Incoming Members (**congregational vote**)
        - a. Mark Taggatz
        - b. Larry Hasse
  - c. Other items
9. Adjourn with Prayer



# Our Savior

## Lutheran Church & School

### Treasurer's Report

### 2020 Budget to Actual

Total	Jul – June 2020A	Jul - June 2020B	2020B
Revenues	1,523	1,416	2,120
Expenses	1,227	1,304	1,992
Net Revenue	296	112	128
Church	Jul – June 2020A	Jul - June 2020B	2020B
Revenues	1,163	978	1,469
Expenses	770	785	1,194
Net Revenue	393	193	275
Extended & Child Care	Jul – June 2020A	Jul - June 2020B	2020B
Revenues	360	438	651
Expenses	457	519	798
Net revenue	-97	-81	-147

All numbers in 000s except where noted

2

## Additions to 18 mo Budget

Additions to the budget	Completed?	Operating	Misc.
Increase Staff Salaries	Yes	X	
Expand Mission Tithing	Yes	X	
Parking lot Resurface	Yes	X	
New Laptops	Yes		X
Security System upgrade	Yes		X
CC & EC Remodel	Yes		X
Marketing	Yes	X	
New Software	Yes	X	
Youth Room updates	Yes		X

## Pledge Update

	2019	2020		
	Totals	Total	\$ increase	% increase
Giving units	98	97	(1)	(1.0%)
Commitments	782,486	729,166	(53,320)	(0.7%)
Expected				
Giving	182,447	241,089	58,642	32.1%
Total				
Anticipated				
giving	964,933	970,255	5,322	0.6%

## Payroll Protection Program

- Our Savior Received a payroll protection program loan (\$147,400)
  - COVID-19 created significant economic uncertainties.
  - PPP funds were in high demand, and Board applied and received funds to be able to pay staff salaries at 100%.
  - Loan will be forgiven if Our Savior meets the necessary requirements.
  - Board is asking for direction from the congregation if we ask for the loan to be forgiven or repay if we repay the loan based on the financial health of the Church.

5

**Alyson Fauske, President of the Board of Directors**  
**Payroll Protection Program Loan**

- With the unknown length and severity of the economic impact due to the pandemic we applied for and received a Paycheck Protection Program (PPP) loan to assist in retaining full-time and part-time employees by allowing the church to pay 100% of their average salary for an eight week period.
- The church and school received \$147,400. We would like the congregation's direction as to whether we should apply to have the loan forgiven, or pay it back.
- By receiving this loan we are \$184,500 above/below budget to date have a \$296,000 net profit, so if we pay back the loan we would be \$37,000 above budget and maintain a \$111,700 net profit.

## Membership Changes 8/2/2020

Last	First	Children	Status:
Abblett	Ron		Release
Amorrortu	Luis, Ursula	Sebastian, Ignacio	Release
Arnold	Josh	Ava	Release
Beck	Richard, Connie		Release
Beck	Samantha		Release
Becker	Tom & Kelly		Release
Berge	Amanda		Release
Beyer	Caroline	Shannon	Release
Boetcher	James, Lesa		Release
Boll	Kelly		Release
Butenschoen	Duane		Release
Carter	Josh, Renae	Kyra	Release
Coyle	Shannon	Rebecca, Jacob	Release
Davis	Ronald, Annelie	Jenna	Release
Farr	Denise	Melissa	Release
Farr	Christine	Desmond Johnson	Release
Guetzkow	Rick, Heidi	Victoria	Release
Halvarson	Rich, DeAnn		Release
Herman	Bob & Shelly		Release
Klimes	Zachary		Release
Koehler	Harold & Andrea		Release
Mayer	Randy, Lisa	Chance	Release
McDonald	Brian	Lauren	Release
Nielsen	Paul, Kim	Saralyn, Hayley	Release
Schultheis	Chris, Lauren		Release
Skaja	Ashley		Release
Spillers	Scott, Caroline		Release
Teply	Seth		Release
Thalmann	Erica		Release
Weber	Keith, Jodi	Joshua, Joseph, Jacob	Release
Zollmer	Denise	Shelby Berge	Release
Christy	Jacob		Transfer out
Teply	Kristin	Anna	Transfer out
Schulz	Jean		Transfer out

**Emily Eivazzadeh, Early Childhood Center Director**  
**Enrollment Update**

PreCOVID Toddler Numbers: 9 total students

Current Toddler Numbers: 7 students

PreCOVID Preschool Numbers (3 & 4 year olds): 26 total students

Current Preschool Numbers (3 & 4 year olds): 21 students

Due to the quick decision that was made to temporarily close schools because of COVID-19, tuition came out the week we were closed. We gave each family an option to receive a donation letter, or to have the money refunded. Out of a little over \$11,000, our families donated \$9,703.13.

Our Current Fall Enrollment:

- Kindergarten: 9 students
- 4 Year olds: 16 students
- 3 Year olds: 9 students
- 2 Year olds: 15 students



**Alyson Fauske, President of the Board of Directors**  
**Infant Room**

*"I will instruct you and teach you in the way you should go; I will counsel you with my loving eye on you" Psalm 32:8*

I pray that all is well with you and yours. We understand that there are some who are not comfortable attending an in-person meeting at this time. Unfortunately the church's bylaws currently do not explicitly allow Congregational meetings to be held virtually, nor do they allow votes by proxy. Please understand that proceeding with a Congregational meeting under these circumstances, while not desirable, is necessary to continue the church and school operations and to be in accordance with the church's bylaws.

At the August 2, 2020 Congregational Meeting voting members in attendance can vote on whether or not an infant room should be added to the school. A timeline of the first three communications with the congregation is below:

- February 10, 2019 Congregational Meeting: infant room proposed to provide care to those aged 6 weeks to 16 months old.
- June 23, 2019 Congregational Meeting Voters' Guide and presentation: infant room planned for January, 2021 pending approval of the budget.
- November 24, 2019 Congregational Meeting Voters' Guide and presentation: update that the planning for the infant room was on-going.

Enrollment at Our Savior School typically mimics the traditional school year so it bears consideration to have the infant room open in the fall. After many discussions regarding the financials and logistics of adding an infant room, a Town Hall was held March 1, 2020 to present a plan to open the infant room in the fall. Following the Town Hall several people indicated that they were under the impression that the addition of an infant room would be brought to the congregation for a vote, so Pastor and I agreed to call for a Special Congregational Meeting to be held on March 22, 2020 at 9:30am. Due to COVID-19, the March 22 meeting was cancelled. We are now able to bring this forward for a vote at the August 2, 2020 Congregational Meeting. The vote will be to open or not open the infant room (a yes or no vote). If approved, the infant room will be opened once the room is ready and staffed.

The proposal is to license the room for 12 students, which would require three staff to meet the state's licensure requirements. Approximately \$20,000 to \$25,000 would need to be spent to prepare the room and purchase the necessary equipment. The budget forecast indicates a net revenue between \$16,700 and \$77,280 per year, depending on the number of infants enrolled.

## Specific Ministry Pastor (SMP) Program

### What Is It?

Concordia Seminary's Specific Ministry Pastor (SMP) Program is a four-year state of the art distance education program that prepares men for specific pastoral ministries in The Lutheran Church—Missouri Synod (LCMS). Students receive academic training in the setting where they will continue to serve following ordination. While taking classes through Concordia Seminary, they work with local pastor-mentors who support them in the program with day-to-day guidance, encouragement and prayer. The SMP curriculum incorporates the concurrent practice of ministry and pastoral formation, leading to certification as a specific ministry pastor. The SMP Program consists of 16 courses taught in an online learning community, including a one week on-campus intensive course per year.

### Qualifications

1. The applicant should be mature in faith and life.
2. Bearing in mind Paul's exhortation that an overseer, "must not be a recent convert, or he may become conceited" (I Timothy 3:6), it is expected that an applicant should have significant experience in the life of the church and must be a member of an LCMS congregation, with ordinarily at least two years of active membership, service, and leadership within an LCMS ministry.
3. Educational Preparation: All applicants should have adequate post-secondary course work and experience to enable successful completion of a program which will be delivered in the English language.
4. He must be committed to the Lutheran confession of the faith and willing to uphold the doctrinal position of The Lutheran Church-Missouri Synod.
5. The applicant is expected to meet the personal and spiritual qualifications as expressed in 1 Timothy 3:1-7.
6. In keeping with the mission the Lord has entrusted to the Church and because of the significant role a pastor plays in that mission, the applicant should also possess the following attributes:
  - a. A clear sense of his identity in Christ.
  - b. A commitment to service.
  - c. An ability to lead.
  - d. An ability to listen to others.
  - e. A demonstrated ability to witness to others.
7. The applicant must be in, or entering, a place of service where his presence and ministry is expected and supported both during and after the completion of the program.
8. As an applicant begins his seminary course work, he will be placed as a concurrent vicar in the location where he is serving. The SMP vicar will:
  - a. Serve an LCMS entity that is eligible to receive a vicarage placement and issue a call.
  - b. Have been prepared to lead worship, preach, teach, and provide basic pastoral care under supervision.
  - c. Ordinarily not be authorized to administer the Sacraments until ordination as a specific ministry pastor.
  - d. Preach sermons prepared in collaboration with, and approved by, his supervisor until ordination as a specific ministry pastor.
9. It is the responsibility of the president of the district in which the applicant serves to assure that the applicant is prepared to assume the responsibilities of vicarage in the SMP program.