



BOARD OF DIRECTORS MEETING
May 17th, 2022

ATTENDEES:

Josh Pratt	Grant Wurdell	Dave Fine	Nancy Zittergruen
Chris Sebald	Lisa Gunhus	Pastor Adam Hengst	Lisa Johnson

1. Meeting called to order at 7:08 pm.
2. **Opening Devotional and Prayer.**
3. **Additions to the agenda—None.**

Motion to approve minutes from April 19th, 2022 BOD meeting.

Motion to approve: Zittergruen, Second: Hengst. Ayes: 8 Nays: 0.

Motion approved.

4. Website Update—Josh Kimber

- The Our Savior website is out of date and very difficult to currently manage and update information. Josh Kimber presented an overview of website modernization.
 - The cost of Our Savior's current website is zero dollars. A former member is currently paying the website expenses, and they own the domain. If they discontinue payment, our e-mail would no longer be usable.
 - Vision for new website
 - The new website would utilize Planning Center more effectively for church members. Currently, only 50 members have logged into Planning Center within the last 50 days. Updates would include: having more hosted content, church member education, and better communication for prayer requests, etc.
 - Visitors and non-members would primarily interact with the website, which needs to be modernized for better accessibility and to attract new users.
 - Josh Kimber's goal is to have the website go live in mid-July. The new changes and logo would be presented to the congregation around Rally Day, and Josh will help members set up the church center on cell phones and explain how to navigate the website.



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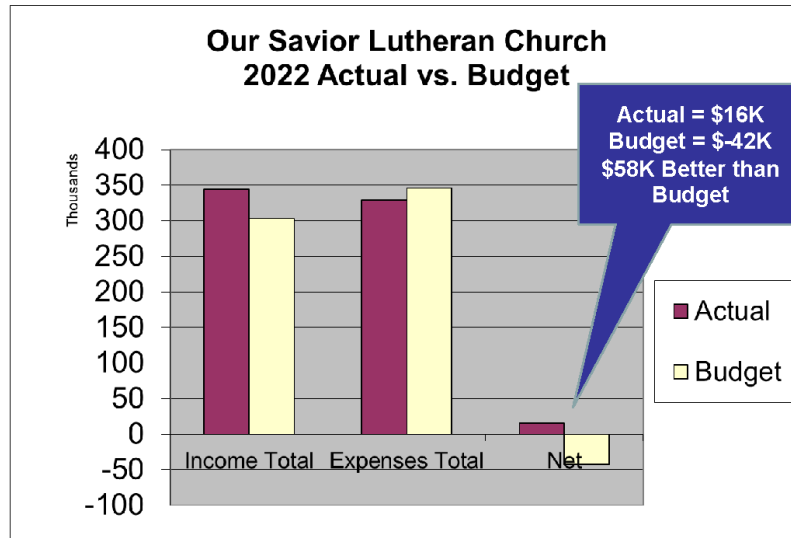
- o Potential Costs:
 - \$350/year to host the website
 - \$150/year to use Calendar
 - \$50/year for Domain name
 - \$4,000 one-time fee to Jola Marketing for creation and implementation
 - The Planning Center budget will remain unchanged. It currently costs \$500-\$1000/year.
- o Our Savior school currently has its own platform and will continue to do so. Its platform and data center and would remain separate.

5. **Treasurer and Financial Management Committee Report**—Dave Fine

- Reviewed Monthly Budget
 - o The church budget status is \$58k better than budgeted, with the actual budget at \$16k.
 - The improved budget status has been driven by increased giving, and monthly expenses were lower than expected.
 - Utility bills continue to be elevated.
 - o The school budget status is \$11k better than budgeted, with the actual budget at -\$15k. Staff costs are still under budget due to an understaffing in Infant care. The infant teacher shortfall limits the amount of infants in the program, but tuition still exceeds expense.
- The proceeds from the Gala designated for the toddler playground have been distributed, increasing the total playground savings to \$26,164.

Overall Budget Status (4/30/22)

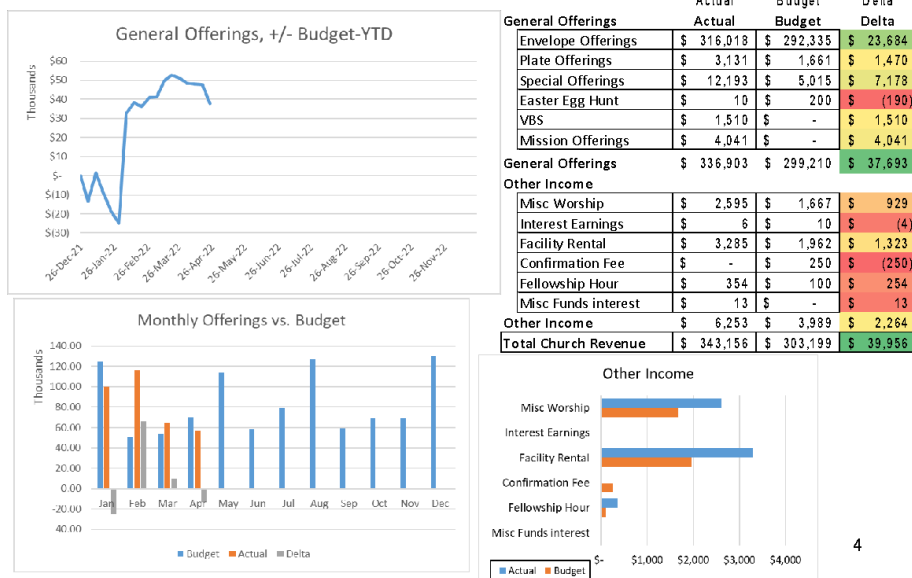
Our Savior Lutheran Church and School



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Church Income (4/30/22)

Our Savior Lutheran Church and School



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6. Early Childhood Center Report—Lisa Johnson

- Lisa Johnson expressed concerns that even though the school is doing better than budgeted, the staff still continues to be taxed and overworked.

- Playground Update—The toddler playground will begin installation the week of June 20th with an estimated time line of two weeks for completion.
- Accreditation Update—Our Savior school has two years before we are visited for accreditation. We will remain in good standing as long as we maintain a MN licensed teacher in the kindergarten classroom. Lisa is working with the accreditation board to facilitate the process and maintain compliance.
- Parent Aware is a website for early childhood care that parents look to for recommendations and ratings. Lisa feels it is important to maintain the top 4-star rating, because many parents use that tool to search for quality childcare.
- Reviewed slides for Our Savior school to present at the Congregational Meeting. Pastor Hengst will give the ECC update at the Sunday meeting.

7. Pastor's Report—Pastor Adam Hengst

- Board of Elders—Filling seats on the Board of Elders continues to be an issue. The Elders will reevaluate what the role of the elder is. If they function more as an extension of the pastoral office and less on church governance, the church could function with a smaller amount of elders.
- Confirmation revamp-- Pastor Hengst is starting a new Confirmation track, beginning education for youth before official confirmation begins. During the first six Sundays of the New Year, students will be taught subjects like the 10 commandments or the Lord's prayer depending on grade level.
 - The program will launch in January 2023.
 - Sixth graders will study the sacraments, and receive first communion during that year, as do many Lutheran churches.
 - Discussed purpose of expanded confirmation, Sunday school, etc.
- A new sound mixer is needed for the praise team in the sanctuary. Estimates range between \$2400-3600. Chet Gunhus and Jim Prescott will present some prices to the board and we will revisit in next month's meeting.

8. BOD President's Report—Josh Pratt

- Reviewed Congregational Meeting agenda.
 - Attendance, Treasurer's Report, constitution updates, 2021 Budget surplus, update to the website, endowment fund, Board of Elders, Membership In/Out, Pastor's Report, Childhood Care Report, missions overview and the Building Committee update.
- Results from a recent Our Savior church survey show 80% of people would be happy to serve the church in some way, once a year or quarterly. Very few were willing to lead—is there a concerning level of apathy?



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- Josh Pratt will send out an e-mail with a spreadsheet to track projects proposed by the building committee. This will be a more formal list of tracking proposals, tracking multiple bids and issue solutions.
- Constitution Committee—Members are needed for the committee and the Board should consider who would make good prospects for these roles.
- Board of Directors—The goal is to bring two new members onto the Board of Directors in Fall of 2022, to stagger the terms of the members.

Closing Prayer

Meeting ended at 9:30 pm
Next Meeting—June 21st, 2022

Respectfully submitted,
Lisa Gunhus
Board of Directors Secretary

5/27/22 ADDENDUM

Multiple bids were received for a flooring solution in the sanctuary, and the Building Committee has made a recommendation to the Board of Directors. Based on the timing and the recommendation, a vote will be taken through e-mail instead of waiting until the July meeting.

Motion to accept the building operations committee recommendation to award contract for flooring to Interior Design Carpet LLC (Hopkins) and approve disbursement of funds in the amount of \$25,630.38 from the strategic reserve to cover costs.

Motion to approve: Pratt. Second: Kroll.

Yeas: 6 ; Zittergruen, Kroll, Heins, Pastor Hengst, Wurdell, Gunhus, Pratt

Nays: 0

Abstention: 3-Sebald, Fine, Johnson

Motion approved.