



BOARD OF DIRECTORS MEETING
October 18th, 2022

ATTENDEES:

Josh Pratt	Chris Sebald	Grant Wurdell	Dave Fine
Nancy Zittergruen	Lisa Gunhus	Pastor Adam Hengst	Lisa Johnson

1. Meeting called to order at 6:40 pm.
2. **Opening Devotional and Prayer.**
3. **Additions to the agenda—none.**

Motion to approve minutes from September 20th, 2022 BOD meeting.

Motion to approve: Pastor Hengst, Second: Wurdell. Abstain: Gunhus. Ayes: 7, Nays: 0.

Motion approved.

4. Early Childhood Center Report—Lisa Johnson

- Lisa Johnson is receiving steady inquiries about available space and several tours for families. One family will potentially bring four children to the childcare program.
- She is working on hosting a community fair so families can connect with local resources.
- Reviewed Lisa's trip to the Lutheran Educator's conference. She reported having an amazing experience, and shared takeaways to bring the joy of Jesus to the school program.
- Laurie Bromenshenkel and Lisa are continuing to encourage and build up our current staff.
- Lisa mentioned the hard work Renae Hoernemann and Laurie Bromenshenkel have put in to help Lisa with budgeting and financial projections.

5. Treasurer and Financial Management Committee Report—Dave Fine

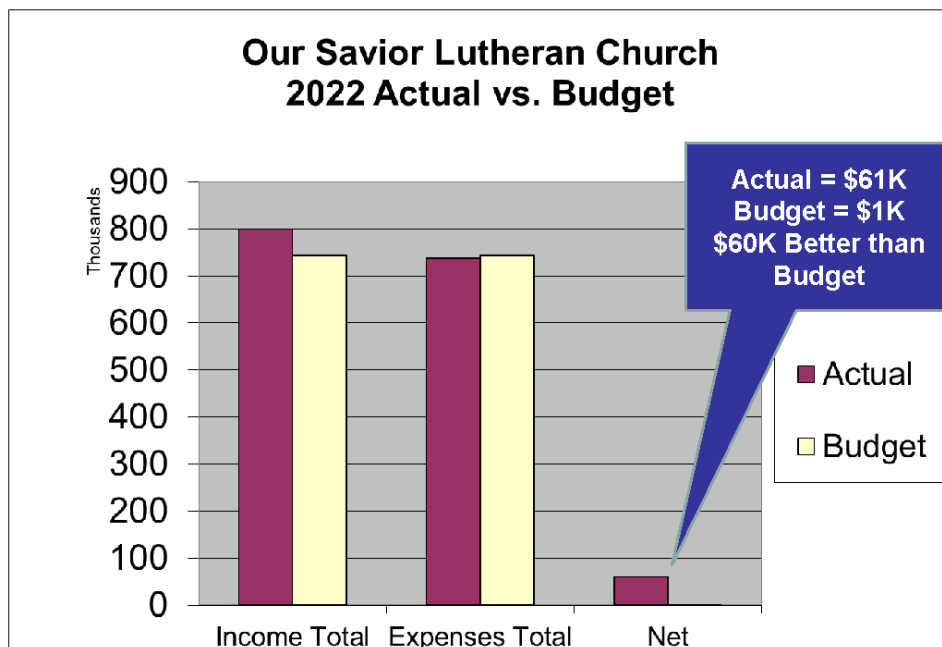
- Reviewed Monthly Budget
 - o The church budget status is \$61k better than budgeted, with the actual budget at \$1k. The improvement this month has been driven by increased general offerings.

- o The school budget status is \$4k better than budgeted, with the actual budget at -\$46k. Food service costs continue to increase, and understaffing continues to keep the budget status better than predicted.
 - o Approved expenses from the Strategic Reserve Fund this month include \$2,600 to the SMP program for Fred Limmel.
 - o Monies have been transferred to certificates of deposit per the September BOD meeting. \$175k was invested in a 1-year CD at the rate of 4.05%, and another \$175k was invested in a 2-year CD at the rate of 4.2%.
- Discussed 2023 budget
 - o Church Budget
 - The proposed offerings from Commitment Sunday are up \$110k, an 11% increase in giving.
 - There is a projection of a 22% increase in maintenance, including an \$18k increase in custodial services, and roughly a \$10k increase in general and ground maintenance. Pastor Hengst spoke with Jeff Machemehl to clarify what needs the proposed increase covers.
 - Utility costs are projected to rise 12.5%, which is a little under a \$12k increase for gas, electric, snow removal and insurance.
 - Projections for church staffing expenses are proposed to rise 5.4% due to a 3.5% pool salary and a 10% raise in health care expenses.
 - o School Budget
 - Food service costs are expected to rise 7% per meal, with a total projected increase of \$28,500. There used to be one person dedicated to food service for 13 hours per week, and now that person is dedicated for 25 hours per week. Lisa Johnson feels that can be scaled back to 20 hours.
 - Child care income is projected to increase at 10.9% and Child care expense will increase 9.5, almost breaking even.
 - Kindergarten income is projected to fall 24%. There are 8 students enrolled this year. Currently, 5 students are enrolled for next year, but Lisa feels we will have 6-7 total. The projected school budget is -\$95k, which is the same as the 2022 budget.
 - Breakdown of School net projections compared to the 2021 budget:
Child care: + \$1480
Kindergarten: = - \$13,871
Extended care = + \$1433
Food Service = - \$25,184
Total projection for School net income is - \$36,141 over last year's budget.

- Actual net for the 2022 school year is around - \$61k, while the projection was around - \$95k. The school 2023 proposed budget will be - \$131,047.
- o Discussed ways to present a balanced budget to the congregation.
 - Wish list items will all be funded except for the youth room projector.
 - Pastor Adam and Josh Pratt will address the maintenance budget with Jeff Machemehl and adjust. The goal will be to have an 11% increase instead of the proposed 18% in general maintenance.
 - We will project Kindergarten income with the current five students enrolled.
 - The \$7k saved from trimming the maintenance budget can be put in a pool to fund staff salaries. Dave Fine will adjust and present a balanced budget at the Town Hall meeting on October 23rd.

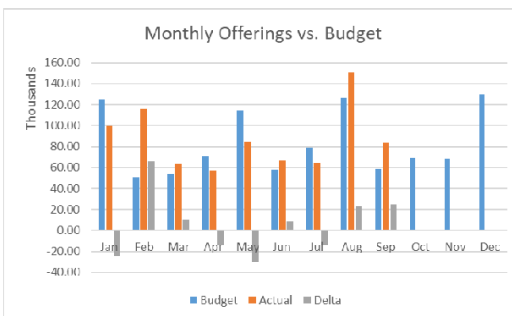
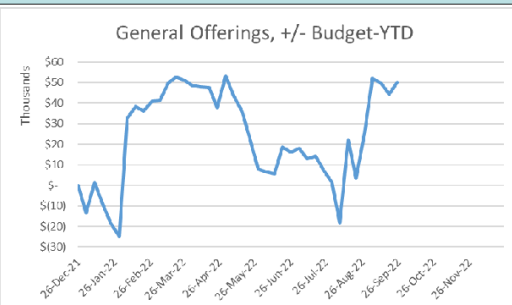
Overall Budget Status (9/30/22)

Our Savior Lutheran Church and School

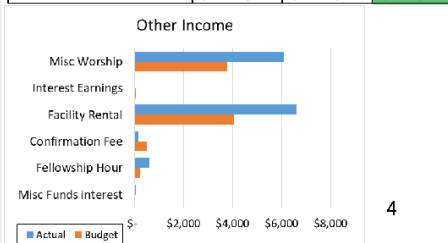


Church Income (10/2/22)

Our Savior Lutheran Church and School



	Actual	Budget	Delta
General Offerings	Actual	Budget	Delta
Envelope Offerings	\$ 761,472	\$ 720,976	\$ 40,496
Plate Offerings	\$ 6,544	\$ 9,840	\$ (3,296)
Special Offerings	\$ 12,203	\$ 5,204	\$ 6,999
Easter Egg Hunt	\$ 10	\$ 200	\$ (190)
VBS	\$ 1,746	\$ 100	\$ 1,646
Mission Offerings	\$ 4,581	\$ -	\$ 4,581
General Offerings	\$ 786,556	\$ 736,320	\$ 50,236
Other Income			
Misc Worship	\$ 6,101	\$ 3,750	\$ 2,351
Interest Earnings	\$ 10	\$ 23	\$ (12)
Facility Rental	\$ 6,620	\$ 4,032	\$ 2,588
Confirmation Fee	\$ 162	\$ 500	\$ (338)
Fellowship Hour	\$ 597	\$ 225	\$ 372
Misc Funds interest	\$ 28	\$ -	\$ 28
Other Income	\$ 13,518	\$ 8,529	\$ 4,989
Total Church Revenue	\$ 800,074	\$ 744,849	\$ 55,225



4

6. Pastor's Report—Pastor Adam Hengst

- Pastor Hengst reports that the 6-8th grade communion retreat was a success. Most of the kids are on track, and are ready to receive communion. Pastor will follow up with a few families.
- Trunk or Treat currently has 7 cars, and is hoping to build to 12.
- Website development is still in progress.

7. BOD President's Report—Josh Pratt

- Reported update regarding exterior concrete repair. It has been difficult securing the three requested bids. So far, a second quote was received for substantially more than the first. The third quote should be received soon, and Grant Wurdell feels the project can still be completed in November.
- There is an upcoming Town Hall meeting on October 23rd. It will be live streamed.



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- November 20th is the next congregational meeting. The budget will be the main item on the agenda. The meeting will be live streamed, but congregants will need to be in person to vote.
- Nancy Zittergruen has been working to hold a clergy and staff appreciation lunch. On October 25th, she will deliver Chick-fil-a and \$10 gift cards to staff.

Closing Prayer

Meeting ended at 8:35 pm

Next Meeting—November 15th, 2022

Respectfully submitted,
Lisa Gunhus
Board of Directors Secretary